



TELANGANA TRIBAL WELFARE RESIDENTIAL DEGREE COLLEGE
(WOMEN)

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Report on Intra college level FDP -2022

A five-day Intra College FDP was conducted in TTWRDC (W), Devarkonda from 19th to 23rd December 2022. The session was conducted in blended mode and recorded for future references and for absentees. All the participants were participated enthusiastically in the FDP.

Day-1

Date: 19th December 2022

Venue: Multi-Purpose Hall

Topic: Report writing & Documentation

The session was started by Dr K Prasanna Laxmi, faculty of English on report writing and documentation. She explained the importance of report writing and documentation in the NAAC process.

The key points in the session were:

- Report writing its types
- Qualities of a good report
- Need of the report writing in the institution
- How documents act as physical evidences
- procedure of documentation.

The overall session was good and ended with question and answers at the end.



Day-2

Date: 20th December 2022

Venue: Multi-Purpose Hall

Topic: MS Office

The session was started by B.Supriya faculty of computer science on MS office. The session was more interactive from the beginning to end. She focused on the important areas of MS office like

- MS word
- MS Excel
- MS PowerPoint and
- Graphical representation of data

All the faculty cleared their doubts by asking questions at the end.



Day-3

Date: 21st December 2022

Venue: Multi-Purpose Hall

Topic: google forms

The session was taken by V.Vennela faculty of computer science on Google forms. She explained, creation of Google forms and uses of it.

The below mentioned where mainly focused in the session:

- How to create Google forms
- e- Quiz preparation
- certificate generation in the Google drive with the help of certifyem.



Day-4

Date: 22nd December 2022

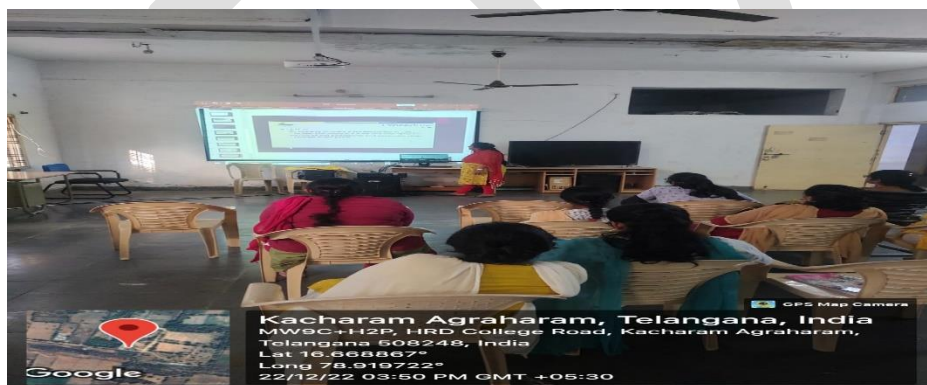
Venue: Multi-Purpose Hall

Topic: Spread Sheets

Session was started by B.Supriya and concluded by V.Vennela about preparation of Google sheets how Google sheets are used in the present scenario.

The following were learned in the session

- Spreadsheets its features
- How to edit spreadsheets
- Graphical preparation graph preparations in spreadsheets.



Day-5

Date: 23rd December 2022

Venue: Computer lab & Library

The session was completely dedicated for practical learning of Google form, survey forms, spreadsheets and graphical presentations and completion of assignments given by the faculty in the earlier classes.

The final feedback was collected from faculty at the end of the session.

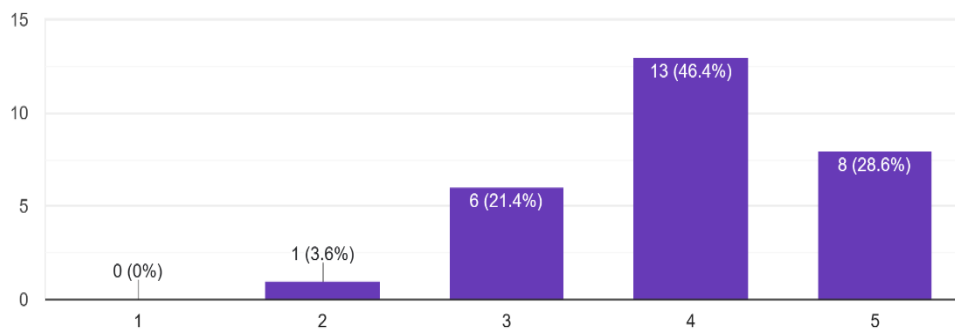


Feedback:

The overall learning experience of the faculty was good. Most of the faculty gave their feedback positively on the speakers and the sessions. They wanted to have these kind of FDPs in the future.

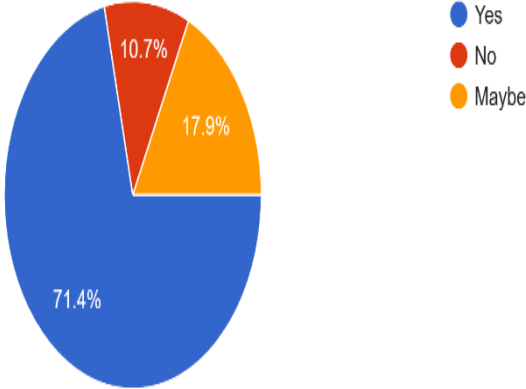
Is the session useful and informative?

28 responses



Do you want more FDPs in future?

28 responses



FDP